

# ICCS SERVICE REQUEST

Lot # \_\_\_\_\_

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ Town: \_\_\_\_\_ Prov./ State: \_\_\_\_\_ Postal/ Zip Code: \_\_\_\_\_

Telephone (Area Code): \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

Services Requested: Certified Grading & Cross Grading  (Home) Executive Certificates  (Office) Photography  (Fax)

Item No.	Country	Denomination	Date/ MM	Owner's Value	ICCS #	Grade	Shipping Data
1							Date Received:
2							
3							
4							Method & No.:
5							
6							
7							Due Out:
8							
9							
10							Date Sent:
11							
12							
13							Method & No.
14							
15							

## INFORMATION

- Please list coins in order of denomination and date (including varieties).
- Please double check your listing. ICCS is not responsible for missing coins upon arrival at ICCS offices. Misattributed coins will be returned ungraded.
- Submit all coins in vinyl flips or envelopes. Original holders will not be returned.
- Coins will be returned only to the above address.
- Bulk Rates are available on request.
- All Gold Coins: at \$15.00 per coin.
- Return postage limits: \$4,000./package or 20 coins/package.
- Return postage insurance is automatically \$100. per package. If you require additional insurance, state the total value as \$\_\_\_\_\_. If blank or zero value, then the coins will be returned with a maximum insured value of \$100.
- 15% HST applies to residents of New Brunswick, Nova Scotia and Newfoundland.
- Payment by personal cheque or money order is acceptable. Payment must accompany Service Request Form.
- This form supersedes all previous ICCS forms (NF2004).

## FEE SCHEDULE

### CERTIFIED & CROSS-GRADING

Item(s) at \$15.00 / coin.

(1 to 5 coins, ALL Gold)

\$ \_\_\_\_\_

Items at \$10.00 / coin.

(6 or more coins)

\$ \_\_\_\_\_

### EXPRESS SERVICES

Same Day at \$50.00 / coin.

Next Day at \$35.00 / coin.

One Week at \$20.00 / coin.

\$ \_\_\_\_\_

### REGISTERED POSTAGE

(\$10.00 / package; \$16.00 to the U.S.)

\$ \_\_\_\_\_

### RETURN POSTAL INSURANCE

(\$5.00 per \$1,000.)

\$ \_\_\_\_\_

### SUBTOTAL

\$ \_\_\_\_\_

GST# 120626205RT0001 7% GST

15% HST (If applicable)

\$ \_\_\_\_\_

### TOTAL DUE

\$ \_\_\_\_\_

MAKE CHEQUE PAYABLE TO ICCS.

Date: \_\_\_\_\_; Signature: \_\_\_\_\_

INTERNATIONAL COIN CERTIFICATION SERVICE

2010 Yonge St., Suite 202, Toronto, Ontario, M4S 1Z9  
Tel. # (416) 488-8620; Fax # (416) 488-6371